

SHIRLEY COMMUNITY ASSOCIATION  
HALL RENTAL AGREEMENT

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_

BETWEEN \_\_\_\_\_  
(hereinafter referred to as "the Renter")

AND THE SHIRLEY COMMUNITY ASSOCIATION, 2795 Sheringham Point Road, Shirley, B.C. V9Z 1G4 (hereinafter referred to as "the Association")

The Renter accepts full responsibility for and agrees to all of the following:

1. Maximum number of persons permitted at any one time in the Shirley Community Hall (hereinafter referred to as "the premises") is 80 (eighty) persons.
2. The Term of this Agreement shall be from \_\_\_\_\_ am on the \_\_\_\_\_ day of \_\_\_\_\_ to \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_
3. If the Renter wishes access to the premises the day prior to the rental, upon availability of the premises, a further charge of \$60 will be required. Access date would be \_\_\_\_\_ at the time of \_\_\_\_\_ for the sole purpose of setting up the premises.
4. No access to the premises will be permitted after the Term of this Agreement.
5. The Renter takes full responsibility for the actions of all persons on the premises and grounds during the rental period and any resulting incidents off the premises. Access outside the area being rented constitutes trespassing.
6. The rent shall be \$ \_\_\_\_\_ plus the sum of \$ \_\_\_\_\_ as a security/cleanup deposit plus \$ \_\_\_\_\_ for access to premises prior to rental.
7. Payment in full must be made a minimum of 5 (five) banking days prior to any access to the premises as agreed above.
8. The use of the premises will be for \_\_\_\_\_ and no other use is permitted.
9. Any damages, items missing or stolen from the premises or grounds during the Term of this Agreement, including any items left on the premises or grounds from the date and time of prior access to the premises to the actual Term of this Agreement, are the Renter's responsibility.
10. Adhere to all government rules and regulations and obtaining of all permits such as Liquor License and Serving It Right. When alcohol is to be consumed, the renter must obtain a liquor license and provide a copy of the license to the Association with payment prior to the event. Absolutely no pyrotechnics in the Hall or on the grounds.
11. Cease all music and loud noise and remove all amps and drums no later than 12:30 am. Vacate premises and grounds no later than 1:00 am.
12. Dispose of all cigarette butts in the designated Fire Bucket.
13. Remove all garbage incurred during rental
14. No open fires except candles in safe, fireproof holders are permitted. Never leave candles unattended.
15. Keep the premises and grounds clean and clear of all obstructions.
16. Accept liability for any vehicles blocking fire hall access and towing charges incurred in their removal.
17. Use caution against waste pipes being clogged by reason of the Renter's neglect or recklessness, the Renter shall be liable for any repair costs as well as all damage caused thereby.
18. Use due precautions with the heating systems, all electric baseboard heaters shall be turned low and the furnace turned off before leaving the premises; hot water tank and coffee machine breakers off.
19. Conserve water at all times; there is a limited supply of water.
20. Secure all doors and windows before leaving the premises.
21. No animals are permitted on the premises other than seeing-eye dogs.
22. Leave the kitchen, kitchen equipment and crockery in hygienic condition with all crockery and equipment returned to storage areas.
23. Stack tables and chairs neatly against walls before leaving premises.
24. No pins, staples, nails or other sharp objects to be used on walls or ceilings.
25. No overnight sleeping on premises or stopping or camping on grounds at any time.
26. The Renter assumes full responsibility for the actions of all persons attending the event. Contravention of any or all regulations will cause the Renter to forfeit the damage/security deposit.

THIS DOCUMENT is intended to be a complete record of the rental agreement. Both parties are to have a copy of this agreement. All promises and agreements must be included herein in writing and agreed to both parties.

Renter: \_\_\_\_\_ Director, Shirley Community Association \_\_\_\_\_

Date: \_\_\_\_\_ Date \_\_\_\_\_